

## How to set bleed in InDesign

Create new document to the spec you require, then add 3mm bleed in each box as shown here.

**New Document**

Document Preset: [Custom]

Intent: Print

Number of Pages: 1  Facing Pages

Start Page No: 1  Primary Text Frame

Page Size: A4

Width: 210 mm Orientation:  Portrait  Landscape

Height: 297 mm

Columns

Number: 1 Gutter: 4.233 mm

Margins

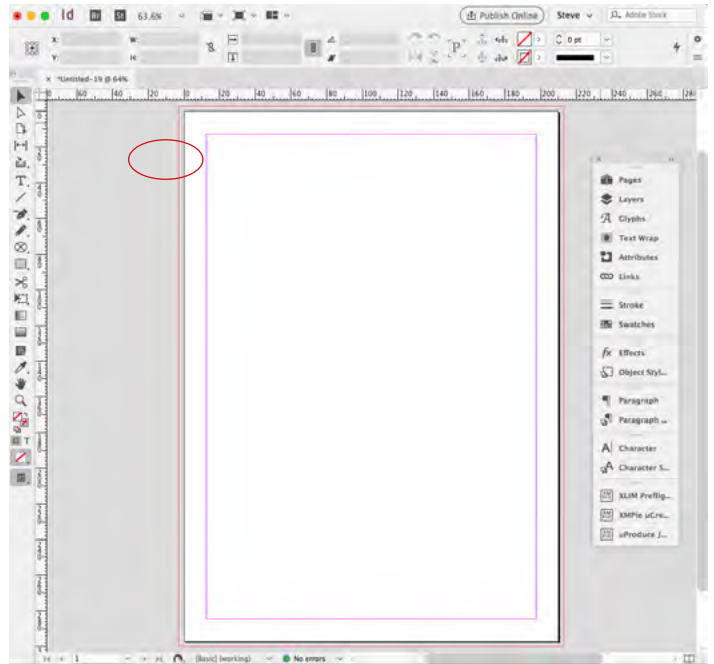
Top: 12.7 mm Left: 12.7 mm

Bottom: 12.7 mm Right: 12.7 mm

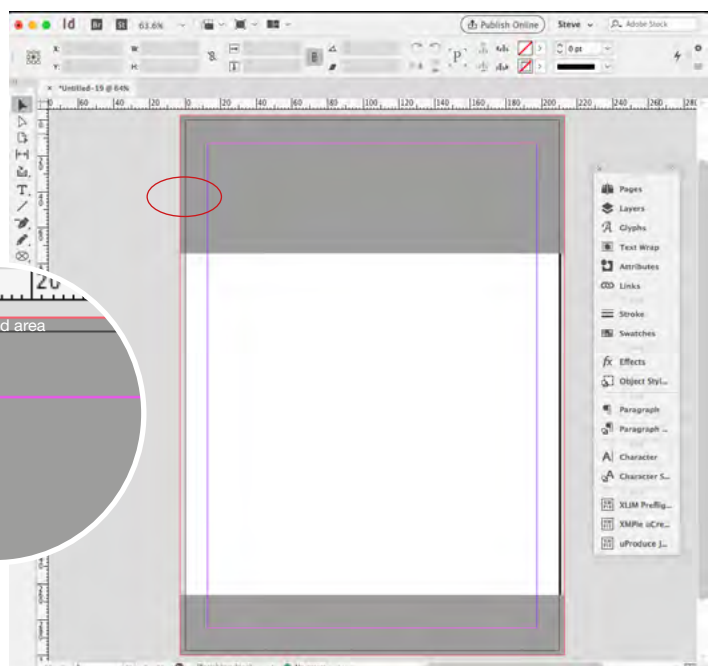
**Bleed and Slug**

	Top	Bottom	Left	Right
Bleed:	3 mm	3 mm	3 mm	3 mm
Slug:	0 mm	0 mm	0 mm	0 mm

Preview



The new document then shows a red outline 3mm all the way around your page, this is the bleed area.



So anything designed that overhangs the edge of your page will need to be dragged out so its within the bleed area, shown above.